



## University of Arizona Consent to Participate in Research

**Study Title: Advancing the Use of Guidelines for Community Advisory Boards in Public Health Research**

**Principal Investigator: Brian Mayer**

**Sponsor: Environmental Protection Agency and the National Institute for Environmental Health Science**

### Summary of the research

**This is a consent form for participation in a research project.** Your participation in this research study is voluntary. It contains important information about this study and what to expect if you decide to participate. Please consider the information carefully. Feel free to ask questions before making your decision whether or not to participate.

You are being asked to participate in a study to help improve the development and implementation on a set of guidelines for helping to create and maintain Community Advisory Boards. If you agree to participate in this study, you will be asked to answer two short surveys. The first survey will help us learn a little about you and your project and your prior familiarity with Community Advisory Boards. After you've downloaded our guidelines, we will then follow up with you to ask you a second survey about your experience in using our guidelines and to obtain any feedback you might have for us. Each survey should take about 10-15 minutes to complete.

There are no direct risks or benefits to you for participating. Completing the second survey is not required after downloading the guidelines, though providing us with your feedback will help improve those guidelines for future users.

### Why is this study being done?

This study is being conducted in order to improve the availability and usefulness of Community Advisory Board guidelines. Our research suggests that while the use of Advisory Boards is understood to improve community engagement and research community, there are little published guidelines and materials to help create and implement an Advisory Board. Our research is meant to fill this gap and improve the quantity and quality of Community Advisory Boards in health research projects.

### What will happen if I take part in this study?

You will be asked to complete two short surveys. After downloading the guidelines, we will ask what your timeline is for their use and set up a series of reminder emails to follow up with you to ask you to complete the evaluation survey.

**How long will I be in the study?**

We expect this project to be complete within two years.

**How many people will take part in this study?**

Approximately 30 people will participate in this study.

**Can I stop being in the study?**

You do not need to participate in this study. If you decide to take part in the study, you may leave the study at any time. No matter what decision you make, there will be no penalty to you and you will not lose any of your usual benefits. Your decision will not affect your future relationship with The University of Arizona. If you are a student or employee at the University of Arizona, your decision will not affect your grades or employment status.

**What risks or benefits can I expect from being in the study?**

There are no risks or benefits associated with participating in this study.

**Will I be paid for participating in the study or experience any costs?**

There is no compensation to you for participating in this study, nor will you experience any costs.

**Will my study-related information be kept confidential?**

The information that you provide in the study will be handled confidentially. However, there may be circumstances where this information must be released or shared as required by law. The University of Arizona Institutional Review Board; other federal, state, or international regulatory agencies; or the sponsor of the study, if any, may review the research records for monitoring purposes.

**Will my study-related information be used for future research?**

Information collected about you will not be used or shared for future research studies.

**Who can answer my questions about the study?**

For questions, concerns, or complaints about the study you may contact Brian Mayer at [brianmayer@email.arizona.edu](mailto:brianmayer@email.arizona.edu) or 520-626-2190.

For questions about your rights as a participant in this study or to discuss other study-related concerns or complaints with someone who is not part of the research team, you may contact the Human Subjects Protection Program at 520-626-6721 or online at <http://rgw.arizona.edu/compliance/human-subjects-protection-program>.